

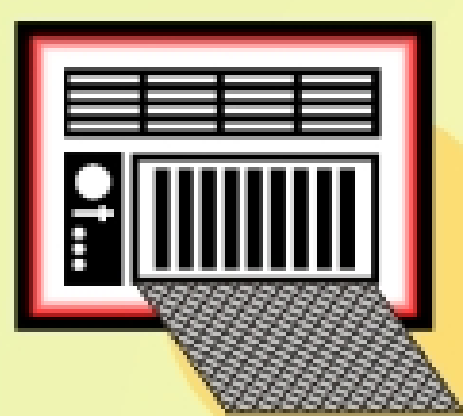
改善辦公室內空氣質素的常用方法

COMMON SOLUTIONS TO INDOOR AIR QUALITY PROBLEMS IN OFFICES

The following are some general methods for improving IAQ in offices:
以下是一些改善辦公室室內空氣質素的方法：



- provide local exhaust to polluting activities, e.g. redecoration, photocopying, etc.
為排放污染物的活動如裝修工程、影印等裝設獨立抽風設施



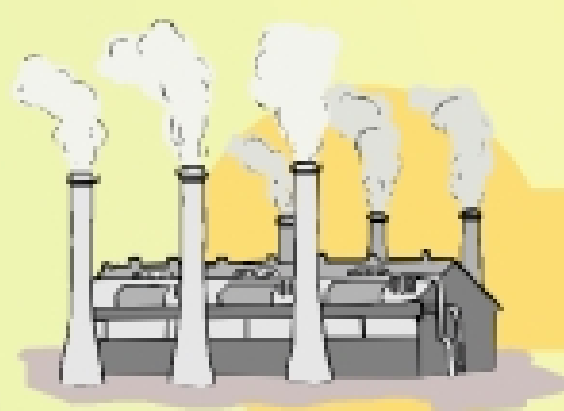
- carry out pest control activities during unoccupied times
在辦公時間以外時段才進行大廈防治蟲害的措施



- use filtration to remove the air pollutants
採用過濾方法清除空氣中的污染物



- avoid unnecessary partitioning of the premises and ensure sufficient fresh air supply after partitioning
避免不必要的間隔裝置，並須確保裝置間隔後有足夠的鮮風供應



- locate fresh air intake away from exhaust air system or polluting sources, e.g. refuse collection point, car park
確保鮮風入口遠離如廢氣排氣口、垃圾站、或停車場等污染來源

- avoid short-circuiting of fresh air and exhaust air ducts
避免出現鮮風喉與排氣喉「短路」的情況

